



STRATEGY. CLARITY. RESULTS.

RECONSTRUCTION OF INCOME & EXPENSES

Professional worksheet redesign - streamlined layout - duplicate clutter removed

Year

Name

SSN or EIN Number

Gross Income

From

To

Other Expenses

Advertising	
Contract labor	
Commissions and fees	
Employee benefits	
Bank service charge	
Business licenses & permits	
Cellular phone	
Management fee	
Equipment rental	
Health insurance	
Rent expenses	
Office expenses	
Building repairs & maintenance	
Legal and professional fees	
Taxes paid	
Supplies	
Travel expenses	
Business meals	
Wages paid	
Retirement plan	
Energy efficient deduction	

Cost of Goods Sold

Returns and allowances	
Purchases	
Initial inventory	
Final inventory	

Car Expenses

Vehicle year	
Make & model	
Date put in service	
Cost	
Own/lease	
Toll	
Business miles	
Personal miles	
Commuting miles	
Gasoline	
Oil	
Auto repair/maintenance	
Garage rent	
Business parking	
Insurance	
Auto interest financing	

Home Office

Business square feet	
Total home square feet	
Mortgage interest	
Real estate tax	
Home insurance	
Rent	
Repair and maintenance	
Utilities	

Signature _____

Date of Sign _____